St. Michael's Hospital
Resident Travel Reimbursement

In accordance with the PARO Collective Agreement, Article 20.7 b, "the Hospital will pay taxi charges to a maximum of $70.00 per month on presentation of appropriate receipts".

This is in circumstances where:

a resident is on out of hospital call and must respond within the hospital Medical Advisory (MAC) approved rules and regulations regarding specified response time i.e. resident must respond to a page within 15 minutes and must arrive at the hospital within 60 minutes.

- the resident does not have a parking pass (please see below criteria for parking reimbursement at SMH below)

- the requirement to attend for clinical duties occurs after 6 p.m. to 6 a.m.

Travel expense claims with receipts are to be submitted to:

Student Centre
St. Michael's Hospital
30 Bond St. Room
Toronto, ON M5B 1W8

Date	Service	Arrival Time in Hospital	Amount
			Total:

NOTE: This claim **MUST** be submitted no later than 30 days after the expense has been incurred.

I hereby affirm that the above information is correct:

Name: _____

Signature: _____

Date: _____

Mailing Address: _____

_____

Email Address: _____

Authorized by: _____ ***Date:*** _____